

INDIANA ASSOCIATION OF CERTIFIED ACCIDENT INVESTIGATORS
P.O. BOX 346, GREENWOOD, INDIANA 46142

DONALD HARRIS
LARRY VANOSDOL
DAVID McELHANEY
D. CHARLES GANTZ
FAX
WEB PAGE

PRESIDENT
VICE PRESIDENT
SECRETARY
ATTORNEY

317-535-5783
317-398-7260
260-356-7038
317-882-2901
317-535-0899

donhar232@comcast.net
dkside@comcast.net
dave357@onlyinternet.net

www.iacai.com



BOARD OF DIRECTORS

NORTH

PHIL NOTT
STEUBEN CO. SHERIFF
1-260-668-1000
pnott@co.steuben.in.us

KIP SHUTER
WARSAW POLICE DEPT.
1-574-372-9511
kipss@warsawpd.org

MIKE COX
WARSAW POLICE DEPT
1-574-372-9511
mikec@warsawpd.org

CENTRAL

SCOTT POSTON
PLAINFIELD POLICE DEPT
1-317-839-8700
scott.poston@plainfieldpd.org

MIKE BECK
I.L.E.A
1-317-839-5191
mbeck@ilea.in.gov

LOREN HANSFORD
CUMBERLAND POLICE
1-317-894-3525
copper00145@yahoo.com

SOUTH

MARK HELMS
INDIANA STATE POLICE
1-812-376-9512
mah220@msn.com

BRAD SEIFERS
BLOOMINGTON POLICE
1-812-339-4477
kovachj@bloomington.in.us

JOHN KOVACH
BLOOMINGTON POLICE
1-812-339-4477
kovachj@bloomington.in.us

**Board of Directors Meeting
August 27, 2009 0900 hrs**

Present: Mike Beck, Mike Cox, Loren Hansford, Don Harris, Phil Nott, Scott Poston, Kip Shuter

Absent: Mark Helms, John Kovach, David McElhaney, Brad Seifers, Larry Vanosdol

Call To Order: Meeting called to order at 0916 hours by Don Harris.

Treasurer's Report: Approved as submitted through President Don Harris, with a current balance of \$3,733.28 with all known bills paid. Kip Shuter reminded everyone that the treasurer's report is to be submitted in writing at each meeting. President Harris will pass that reminder on to Larry Vanosdol.

Old Business: Minutes of the last board meeting were submitted in writing to the board. On a motion by Kip Shuter and seconded by Scott Poston, the minutes were approved as submitted.

Scott Poston reported that the sites are set for our September seminar. A courtroom in Plainfield will house the indoor segment, and the Adesa Auto Auction, 2950 E. Main St., Plainfield, will host crash testing of motorcycles segment. Adesa Auto Auction asked about the length of time that their facility will be in use, and Scott will handle that detail. He is in need of motorcycles, although he may have some possibilities. He also has some people scheduled to work the crash testing.

There has been discussion of conducting a seminar on utility pole crash testing, possibly in conjunction with IPTM instructors. Scott Poston reported that he has a source for utility poles, and the means to get them set, but he so far lacks an appropriate facility. His conversations with John Daily indicated that an area with approximately 450 – 500 feet of run-in area, with an additional 200' of run-off area, all flat, is needed to accomplish the testing. Poles would need to be set and allowed to settle for about 6 months prior to the testing, to give true and accurate results. A search is underway for a suitable site, and suggestions are being accepted.

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Old Business, Continued:

Some preliminary suggestions are (with board member responsible for checking):

Columbus airport (Don Harris) Camp Atterbury (Don Harris)
Grissom A.F.B. (Kip Shuter) State Fairgrounds (unassigned)

It was agreed to have information on these and other sites by the September seminar, and conduct an informal meeting at that time.

Following previous discussions about making a formula book available through the Association, Dave McElhaney put together some samples and got prices from a Huntington printing company. The samples had either side or top bindings with plastic inserts to hold the pages together. Covers were made of heavy yellow card stock, and the pages were of a heavy weight, to reduce the possibility of bending and tearing. Cost estimates from the Huntington printing company were \$5.50 each for 250 count, and \$4.95 each for 500 count. McElhaney, through President Harris, said that he could produce the books himself, with a little practice, but the corners would not be rounded. The cost for the self-produced books would be materials only. Consensus was to use the top binding, and to check into a metal binder, rather than the plastic. Use of the top binding was also contingent on having all of the printing set up so that the user could just flip the page up and read both of the viewable sides, without turning the book over. The rounded corners are preferred, and there may be rounding cutters available at scrapbooking stores.

Other suggestions included:

- Reducing the size to 3.5" x 5", to fit better into shirt and pants pockets
- Adding a Table of Knowns and Unknowns
- Adding a county number page, possibly on the outside back cover
- Add the website address to the front cover
- Add the IPTM symbols legend
- Add a Constants and Conversions page
- Add an index

Discussions also included a suggestion by Mike Beck to put the formulae on thumb drives, possibly with the Association logo on the case. Phil Nott checked on-line for prices on thumb drives, and found 100 would cost \$8.00 each, with the logo, at PrintUSB.com. In conjunction with the thumb drives, it might be possible to put handout materials from each seminar directly on the thumb drives of those members who attend the seminars, which would save greatly on paper and printing costs. Scott Poston suggested that one member of a department might purchase the thumb drive, and then copy it for other department members.

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Old Business, Continued:

Nott offered the possibility of putting the seminar handouts on CD's, rather than thumb drives, again to cut costs. Beck suggested offering a \$5.00 discount on seminars for those members who brought their thumb drive to the seminar to have the handouts put on the thumb drive. At the recommendation of Don Harris, it was decided to have Dave McElhaney make 50 books and see how they sell. We will also look further into putting the formulae on thumb drives with the logo, and check into the logistics of putting seminar handouts on CD's.

President Harris asked Kip Shuter about using the Public Safety Academy of Northeast Indiana, in Ft. Wayne, for future seminars. Shuter reported that Allen County has approximately 30 people on their FACT teams, and the only requirement for using the facility is to invite their team members to the training, with free registration for them. The free training would not give membership in IACAI, but it would be a great opportunity to encourage their membership.

New Business:

Don Harris has created a CD that has a variety of Association information and forms on it. Included are the Association Certificate, Rate the Speaker form, ILEA roster, the Association roster, as well as the Association Rules and Regulations. The goal is to make sure that these items are available at all Association functions, in the event that Harris cannot be there. Scott Poston suggested creating a label that could be stamped on the CD's. Kip Shuter said that it could easily be done, and it could also be done if we go to putting seminar handouts on CD's.

2010 will mark the 20 year anniversary of IACAI. President Harris asked the directors if we wanted to have a ribbon label created to mark the occasion. Consensus was to have the labels made, at a cost of \$75.00 for 500. They will be added to seminar certificates, as well as all outgoing Association documents.

Phil Nott reported that Deb Reasoner is set for the December seminar. He will double-check with her to see if she needs anything. Greenwood is the host site.

As a point of clarification, Harris asked if active and retired IACAI board members are allowed to attend seminars without paying a registration fee. Consensus was that there were no fees charged. To settle the matter for the record, Mike Cox made a motion that active and retired IACAI board members may attend IACAI seminars with no fees charged. Phil Nott seconded the motion. There was no further debate, and the motion passed unanimously.

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New Business, Continued:

Phil Nott reported that a photogrammetry seminar will be held on September 23 through the 25th at Clarksville P.D. The cost is \$2,119.00 for the first officer from a department, and \$675.00 for each additional officer from that department. Registration includes markers, cones, software and the training. Contact Matt Minich, Sellersburg P.D., 812-246-4491, if interested. Comments made about the training included that this is an interesting alternative to the total station or measuring tape methods of documenting and drawing a scene. Expensive training, but it is a lot cheaper than a total station.

With the latest edition of the Aries crash report software due to be released soon, Phil Nott reported that he has been field testing it, and it still has some bugs to work out. An identity crisis for Chevrolet has occurred, in that CHE in the Vehicle Make section will get a print out of Checker (as in Checker Cab). Although the user can type in the insurance policy number, it does not currently print out on the completed form. Also, not all commercial vehicle body styles are available in the drop-down boxes. These issues are apparently being addressed.

Mike Beck stated that the ILEA Academy is reverting to four academy classes for the 2010 year. There will be approximately 80 to 90 students in each class, which will run 15 weeks each. There will be a three week overlap. These are cost-cutting measures at ILEA.

There being no further business offered, President Harris asked for a motion to adjourn. Scott Poston offered the motion, which was seconded by Mike Beck. Motion carried, and the meeting adjourned at 11:10 a.m.

Respectfully submitted,

Mike Cox, North Director